

**MAINE TOWNSHIP  
ORDINANCE 2020-2  
BUDGET & APPROPRIATION ORDINANCE FOR 2020-21**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2020 and ending February 28, 2021.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

**GENERAL TOWN FUND**

BEGINNING BALANCE	\$7,575,595
ESTIMATED REVENUES	
Property Tax	\$3,000,000
Replacement Tax	\$88,810
Interest Income	\$27,714
MaineStay Fees	\$29,974
Yard Stickers and Rebates	\$13,734
Postage	\$4,316
Transportation Fees	\$1,094
Passport Fees	\$70,210
Food Pantry Cash Donations	\$67,176
Other Income	\$9,173
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$3,312,201</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)</b>	<b>\$10,887,796</b>
BUDGETED EXPENDITURES	
Administration	\$2,070,162
Assessor	\$364,289
Clerk	\$186,195
Emergency Management	\$15,850
MaineStay Youth and Family Services	\$578,776
Mainstreamers Senior Services	\$495,795
Mental Health/Community Services	\$479,705
<b>TOTAL ESTIMATED EXPENDITURES (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICIPANTS)</b>	<b>\$4,190,772</b>
<b>ENDING BALANCE</b>	<b>\$6,697,024</b>

**ADMINISTRATION****PERSONNEL**

Salaries/Employees	\$599,992
Salaries/Elected Officials	\$187,650
IDES	\$1
Social Security	\$45,899
Municipal Retirement Fund	\$66,995
Health Insurance	\$345,410
Dental Ins.	\$19,177
Life Ins.	\$2,347
Tuition Reimbursement	\$1
<b>TOTAL PERSONNEL</b>	<u>\$1,267,472</u>

**CONTRACTUAL SERVICES**

Bookkeeping/Accounting Services	\$37,108
Audit Services	\$16,000
Building-Grounds Maintenance	\$20,963
Community Information-Support	\$26,969
Conferences-Meetings	\$633
Dues-Subscriptions	\$3,883
Web Site/Email Host	\$15,996
Equipment Leasing-Maintenance	\$20,661
Computer Tech Support	\$8,285
Print Management	\$3,842
General Insurance-Liability-Bond	\$65,494
Legal Services	\$70,000
Mileage-Travel-Lodging Expense	\$571
Police Protection	\$44,400
Postage	\$33,971
Printing-Publishing	\$30,071
Special Programs	\$2,307
Staff Training	\$317
Telecommunications	\$24,119
Transportation/MaineLines	\$3,700
Utilities	\$22,505
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$451,795</u>

**COMMODITIES**

Miscellaneous	\$66
Office Supplies/Small Equipment	\$12,347
Operating Supplies-Maintenance	\$9,637
<b>TOTAL COMMODITIES</b>	<u>\$22,050</u>

**OTHER EXPENDITURES**

Code Enforcement Expense	\$558
Neighborhood Watch	\$3,455
Food Pantry	\$20,081
Plan Commission	\$1
Maine Township Recovery Connections	\$50,000
Vehicle Expense	\$2,826
<b>TOTAL OTHER EXPENDITURES</b>	<u>\$76,921</u>

CAPITAL OUTLAY

Building	\$1,924
Capital Fund Account	\$250,000
TOTAL CAPITAL OUTLAY	<u>\$251,924</u>

TOTAL ADMINISTRATION

\$2,070,162

ASSESSOR

PERSONNEL

Salaries	\$190,588
Social Security	\$14,580
Life Ins.	\$500
Dental	\$5,022
Municipal Retirement Fund	\$22,639
Health Insurance	\$124,137
TOTAL PERSONNEL	<u>\$357,466</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$848
Cook County Assessor Tie-in	\$1,025
Dues-Subscriptions	\$452
Equipment Leasing-Maintenance	\$1
Mileage-Travel-Lodging Expense	\$1,200
Postage	\$400
Printing-Publishing	\$397
Sidwell Maps	\$707
Staff Training	\$116
TOTAL CONTRACTUAL SERVICES	<u>\$5,146</u>

COMMODITIES

Miscellaneous	\$177
Office Supplies/Small Equipment	\$1,500
TOTAL COMMODITIES	<u>\$1,677</u>

TOTAL ASSESSOR

\$364,289

**CLERK**

**PERSONNEL**

Salaries	\$101,050
Social Sec.	\$7,730
Municipal Retirement Fund	\$13,662
Health Ins	\$37,628
Dental Ins	\$1,792
Life Ins.	\$227
<b>TOTAL PERSONNEL</b>	<u>\$162,089</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	\$1
Dues-Subscriptions	\$313
Print Management	\$2,642
Mileage-Travel-Lodging Expense	\$27
Honor Flight	\$1,000
Postage	\$12,109
Printing-Publishing	\$1,234
Computer Tech Support	\$6,240
Staff Training	\$1
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$23,567</u>

**COMMODITIES**

Miscellaneous	\$21
Office Supplies/Small Equipment	\$518
<b>TOTAL COMMODITIES</b>	<u>\$539</u>

<b>TOTAL CLERK</b>	<u>\$186,195</u>
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**OFFICE OF EMERGENCY MANAGEMENT**

**PERSONNEL**

Salaries	\$5,000
Soc. Sec	\$500
Uniforms	\$1
<b>TOTAL PERSONNEL</b>	<u>\$5,501</u>

**CONTRACTUAL SERVICES**

Conferences/Meetings	\$1
Dues/Subscriptions	\$112
Equipment Leasing	\$1
Citizen Corps Program	\$1
Utilities	\$3,772
Computer Tech Support	\$1
Postage	\$1
Printing/Publishing	\$458
Special Programs	\$1
Special Events	\$1
Telecommunications	\$2,175
Staff Training	\$1
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$6,525</u>

**COMMODITIES**

Miscellaneous	\$1
Office Supplies/Small equipment	\$928
Operating Supplies	\$1
Disaster Operations Supplies	\$200
<b>TOTAL COMMODITIES</b>	<u>\$1,130</u>

**OTHER EXPENDITURES**

Volunteer Insurance	\$591
Vehicle Expense	\$1,788
<b>TOTAL OTHER EXPENDITURES</b>	<u>\$2,379</u>

**CAPITAL OUTLAY**

Building	\$315
<b>TOTAL CAPITAL OUTLAY</b>	<u>\$315</u>

<b>TOTAL OFFICE OF EMERGENCY MANAGEMENT</b>	<u>\$15,850</u>
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**MAINESTAY YOUTH AND FAMILY SERVICES**

**PERSONNEL**

Salaries	\$329,784
Social Sec.	\$25,035
Municipal Retirement Fund	\$42,248
Health Ins.	\$149,312
Dental Ins.	\$4,444
Life Ins.	\$1,144
<b>TOTAL PERSONNEL</b>	<u>\$551,967</u>

**CONTRACTUAL SERVICES**

Community Education	\$88
Summer Youth Camp	\$1
Garage Sale	\$1
Conferences-Meetings	\$537
Dues-Subscriptions/Licensures	\$1,707
Print Management	\$2,642
General Insurance-Liability-Bond	\$1,032
Mileage-Travel-Lodging Expense	\$2,119
Postage	\$410
Printing-Publishing	\$1,586
Special Programs	\$3,500
Computer Tech Support	\$6,240
Consultation/Staff Training	\$1,899
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$21,762</u>

**COMMODITIES**

Training Manuals/Books	\$287
Miscellaneous	\$1
Office Supplies/Small Equipment	\$2,430
<b>TOTAL COMMODITIES</b>	<u>\$2,718</u>

**OTHER EXPENDITURES**

Youth Recreation Fund	\$2,329
<b>TOTAL OTHER EXPENDITURES</b>	<u>\$2,329</u>

<b>TOTAL MAINESTAY YOUTH AND FAMILY SERVICES</b>	<u>\$578,776</u>
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**MAINSTREAMERS SENIOR SERVICES**

**PERSONNEL**

Salaries	\$288,886
Social Sec.	\$22,100
Municipal Retirement Fund	\$39,057
Health Ins.	\$111,396
Dental Ins.	\$4,624
Life Ins.	\$859
<b>TOTAL PERSONNEL</b>	<u>\$466,922</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	\$257
Dues-Subscriptions	\$75
Mileage-Travel-Lodging Expense	\$100
Postage	\$7,426
Printing-Publishing	\$6,209
Special Programs	\$3,439
Computer Tech Support	\$6,240
Print Management	\$2,942
Telecommunications	\$29
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$26,717</u>

**COMMODITIES**

Office Supplies/Small Equipment	\$2,156
<b>TOTAL COMMODITIES</b>	<u>\$2,156</u>

<b>TOTAL MAINSTREAMERS SENIOR SERVICES</b>	<u>\$495,795</u>
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Mental Health/Community Services	\$479,705
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<b>TOTAL TOWN FUND</b>	<b>\$4,190,772</b>
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**GENERAL ASSISTANCE FUND**

BEGINNING BALANCE	\$2,025,009
ESTIMATED REVENUES	
Property Tax	\$0
Social Security Reimbursement	\$40,696
Interest Income	\$6,926
Energy Assistance Revenue	\$16,338
Miscellaneous	\$1,007
<b>TOTAL ESTIMATED REVENUES</b>	<u>\$64,967</u>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<u>\$2,089,976</u>
BUDGETED EXPENDITURES	
Administration	\$443,068
Home Relief	\$169,039
<b>TOTAL ESTIMATED EXPENDITURES</b>	<u>\$612,106</u>
<b>ENDING BALANCE</b>	<b>\$1,477,869</b>

**ADMINISTRATION**

PERSONNEL	
Salaries	\$258,275
IDES	\$1
Social Security	\$19,117
Municipal Retirement Fund	\$28,430
Health Insurance	\$97,231
Dental Ins.	\$2,757
Life Ins.	\$859
Tuition Reimbursement	\$1
<b>TOTAL PERSONNEL</b>	<u>\$406,671</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	\$89
Accounting Services	\$8,938
Dues-Subscriptions	\$1
Print Management	\$4,072
General Insurance-Liability-Bond	\$7,144
Hearing Officer	\$1
Legal Services	\$1
Mileage-Travel-Lodging Expense	\$602
Postage	\$2,545
Printing-Publishing	\$2,629
Computer Tech Support	\$6,240
Staff Training	\$270
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>\$32,532</u>



COMMODITIES	
Miscellaneous	\$1
Office Supplies/Sm. Equipment	\$1,514
TOTAL COMMODITIES	<u>\$1,515</u>

CAPITAL OUTLAY	
Computer Software Development	\$2,350
TOTAL CAPITAL OUTLAY	<u>\$2,350</u>

TOTAL ADMINISTRATION	<u>\$443,068</u>
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**HOME RELIEF**

CONTRACTUAL SERVICES	
Medical Services	\$422
Ambulance-Paramedic Service	\$1
Client Utilities	\$11,650
Dental Services	\$1
Emergency Assistance Program	\$1,295
Food/Person. Essentials	\$48,000
Funeral and Burial Services	\$1
Client Health Insurance	\$1
Prescription Drugs	\$1,741
Catostr. Med. Insurance	\$5,100
Shelter-Rent	\$75,829
TOTAL CONTRACTUAL SERVICES	<u>\$144,041</u>

COMMODITIES	
Transport/Clothing	\$24,982
Transient	\$16
TOTAL COMMODITIES	<u>\$24,998</u>

TOTAL HOME RELIEF	<u>\$169,039</u>
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TOTAL GENERAL ASSISTANCE FUND	<u>\$612,106</u>
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1. GENERAL TOWN FUND	\$4,190,772
2. GENERAL ASSISTANCE FUND	\$612,106
TOTAL	<b>\$4,802,878</b>

1. GENERAL TOWN FUND	\$4,190,772
1A. MAINSTREAMERS PROGRAM FEES*	\$407,624
1B. CAPITAL FUND**	-\$250,000
ADJUSTED GENERAL TOWN FUND	<b>\$4,348,396</b>

2. GENERAL ASSISTANCE FUND	<b>\$612,106</b>
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TOTAL APPROPRIATIONS	<b>\$4,960,502</b>
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Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of \$(4,960,502) four million nine hundred and sixty thousand five hundred and two for the fiscal year March 1, 2020 to February 28, 2021 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted in a meeting assembled on May 26, 2020 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

<input checked="" type="radio"/> AYE	<input type="radio"/> NAY	<input type="radio"/> ABSENT	<u>Kimberly Jones</u>
<input checked="" type="radio"/> AYE	<input type="radio"/> NAY	<input type="radio"/> ABSENT	<u>Claire McKenzie</u>
<input type="radio"/> AYE	<input checked="" type="radio"/> NAY	<input type="radio"/> ABSENT	<u>David A. Guntz</u>
<input type="radio"/> AYE	<input checked="" type="radio"/> NAY	<input type="radio"/> ABSENT	<u>Samuel J. Green</u>
<input checked="" type="radio"/> AYE	<input type="radio"/> NAY	<input type="radio"/> ABSENT	<u>Ann J. Miller</u> Trustees
			<u>Peter Healan</u> Supervisor
			<u>Peter Healan</u> Township Clerk

GENERAL TOWN FUND ADDENDUM

1A. MAINSTREAMERS PROGRAM FEES\*  
(PAID BY PARTICIPANTS)

REVENUES \$414,965

EXPENSES \$407,624

1B. CAPITAL FUND\*\* -\$250,000

THE \$250,000 is included in the 2020-2021 budget, but is removed for purposes of total appropriations.



**Peter Gialamas**

Clerk

**Supervisor**  
Laura J. Morask

**Clerk**  
Peter Gialamas

**Assessor**  
Susan Moylan Krey

**Highway Commissioner**  
Walter Kazmierczak

**Trustees**  
Kimberly Jones  
David A. Carrabotta, Esq.  
Claire R. McKenzie  
Susan Kelly Sweeney

**General Offices**  
1700 Ballard Road  
Park Ridge, Illinois 60068  
847-297-2510  
847-297-1335 Fax

**Highway Department**  
1401 Redeker Road  
Des Plaines, Illinois 60016  
847-297-5225  
847-297-8723 Fax

**CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP GENERAL  
TOWN FUND AND GENERAL ASSISTANCE  
BUDGET AND APPROPRIATION ORDINANCE**

May 26, 2020

**CERTIFICATE**

I, Peter Gialamas, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2020-2 of the Board meeting duly convened and held on the 26<sup>th</sup> day of May, 2020.

Town Clerk

SEAL